

POSITION: Public Health Nurse III

DEPARTMENT: Public Health

Grade: 33

Starting Salary: \$55,273.14

Position Number: 511016

Posted: January 13, 2025

Closing: January 27, 2025



General Definition of Work

Employee manages several program areas to include the Breast and Cervical Cancer Control Program, Wisewoman program, and supervises and arrange Family Planning services and follow-up of abnormal pap smears for all consumers. This position is back-up for the Communicable Disease, TB Program, and STD programs.

Employee works in cooperation with the patient, patient's family, community groups and other clinic or project staff to assess the patient's or community's health status and needs and assist in providing the services needed to maintain or improve health. Health education and counseling are important components of this service delivery. The employee must also be aware of health trends and practices that are pertinent to the population of patients served. Work involves teaching, supportive counseling, orienting staff, and supervising students.

Employee frequently makes professional and/or administrative decisions of high complexity. Employee is expected to assist higher level supervisors in determining staffing and resource needs, be the first-line contact for assigned program areas, make recommendations and develop program goals, policies and procedures, and assists with program reviews and chart audits. General public health nursing services involving assessment, teaching and referral and the provision of immunizations and other miscellaneous activities will also be required.

Hours of work are generally 8:00 a.m. –5:00 p.m. Monday through Friday with occasional evening & weekend hours.

Knowledge, Skills and Abilities

Thorough knowledge of and skill in the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs; for employees in expanded role positions, considerable knowledge of, and skill in obtaining a health history and performing physical examinations sufficient enough to determine if there is any deviation from normal; considerable knowledge of available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health, including health disparities; ability to plan, coordinate, and oversee the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and make decisions; ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions; considerable knowledge of and ability to apply the principles and practices of public health; adequate computer skills to allow communication, patient record documentation, and accessing of information.

Minimum Training and Experience

- Graduation from a four-year college or university with a B.S. in Nursing which includes a
- Public Health Nursing rotation and two years of Public Health nursing experience; or a Master's in Public Health and graduation from a school of professional nursing and two years of professional nursing experience; or graduation from a school of professional nursing and three years of professional nursing experience including two years of Public Health nursing experience; or an equivalent combination of training and experience.
- Necessary Special Qualifications – A current license to practice as a Registered Nurse in North Carolina by the N. C. Board of Nursing.
- Administering the Class - Individuals employed in a local Health Department without a B.S.
- Degree, which includes a Public Health Nursing rotation or a Master's in Public Health, will be required to complete the *"Introduction to Principles and Practices of Public Health Nursing"* course within one year of employment as a condition of continued employment in accordance with Health Services Commission Rule. Experience in a field of nursing that is closely related to the anticipated work assignment can be substituted for Public Health experience for hiring purposes; however, the employee will also be required to complete the *"Introduction to Principles and Practices of Public Health Nursing"* course or objectively demonstrate an adequate understanding of Public Health practice within 1 year of employment.

SPECIAL REQUIREMENTS

- Valid driver's license in the State of North Carolina.

HOW TO APPLY

Applicants must register online or in person with NC Works. A State application (PD-107) is required and may be obtained at and submitted to the NC Works Career Center 23 Macon Avenue Franklin, N.C.

Mail to:

5 West Main Street
Franklin, NC 28734

and must be submitted on or before the closing date. Online applications are not available. Please include three references with contact information and a valid email address for all correspondence from the employer to the applicant. Resumes will not be considered.

AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER
All prospective employees are subject to a criminal background check